SDSU ANTHROPOLOGY M.A. PROGRAM

ANNUAL STUDENT PROGRESS REPORT

Student Name:	Semester & Year Entering Program:
Student Email:	Semester/Year:
Faculty Mentor/Thesis Advisor:	Red ID:

INSTRUCTIONS

This progress report is to be completed at the end of each academic year that the student is in the Master's Program. The purpose of the report is to assess the student's progress through the program in terms of academic achievement, staying on track to completion, research productivity, and professional development. Please note that not all items apply to every student and that you may insert or delete spaces where necessary.

Please report on your accomplishments for the 2025-2026 academic year.

Once the student has completed their portion of this report, they should send the report to their primary faculty mentor and then schedule a meeting with the mentor to review the material. The "faculty mentor" is the faculty member with whom the student has primarily been working (i.e., potential thesis chair) or, if already advanced to candidacy, the student's thesis chair. The mentor will complete their portion at or before this meeting, the student and mentor will sign the document, and the student will then submit the signed e-copy to the Department of Anthropology's Graduate Advisor by **May 21, 2026.**

This document will be reviewed by the Graduate Advisor, and if, in the case of a marginal or unsatisfactory evaluation by the thesis chair/faculty mentor, the Graduate Advisor will forward it to the Graduate Student Success Committee for further evaluation and recommendations.

PART 1 – STUDENT SELF EVALUATION
This portion is to be completed by the student prior to meeting with their faculty mentor/thesis chair, and then reviewed together by both student and mentor.

COURSES COMPLETED (Provide the course number, title, instructor, and grade).

Course #	Title	Instructor	Grade	Semester

REMAINING COURSES TO BE COMPLETED

Course #	Title	Semester to be taken

STUDENT NARRATIVE

1. Progress to degree completion
This section is a formal component of your evaluation. Please be as detailed as possible.

1.1. Describe the progress you have made in terms of your thesis research and other steps toward degree completion (e.g., thesis topic identified; other thesis committee members identified; actual or projected dates of thesis proposal or thesis defense).

In addition, please provide a short response to the following questions:
a. How often do you meet with your thesis chair/faculty mentor?

b. What is the timeline in which you generally receive feedback on written work submitted to your advisor thesis chair/faculty mentor?

c. What aspects of your mentor/mentee experience are working well?

d. What, if any, additional support do you need to advance your research and/or make better progress toward degree completion?

1.2. Provide a self-assessment of your strengths and weaknesses in terms of overall progress in the program (e.g., professionalism; content knowledge and understanding; research, writing, and presentation skills, etc.).

1.3. Report on any extenuating circumstances during the past year that may have affected your progress in the program, if applicable.

1.4. Outline your goals for the next year (these can include activities planned, basic and applied skills to be acquired, targeted areas for development or improvement, and outcomes anticipated). What steps will you take to achieve these goals?

2. Professional Development
This section gives you an opportunity to report on any activities you have engaged in that advance your professional development. Note that this section is not a formal component of your evaluation. Nonetheless, it is included here as a way for you to think about and report on ways that you can grow professionally.

2.1. Report on any assistantships, internships, or activities that contribute to your thesis research and/or professional development.

2.2. Report on any conferences you have attended and participated in (including oral and poster presentations, workshops attended at conferences, etc.)

2.3. Report on any honors, awards, and/or competitive scholarships or fellowships you have received.

2.4. Describe your service to the program and/or department(e.g., participation in grad student organization, serving as mentor for a new grad student, coordinating speakers and/or workshops).

2.5. Describe your future career plans (short-term and long-term, thoughts regarding additional graduate study, and specific career settings of interest).

PART 2 – FACULTY MENTOR EVALUATION OF PROGRESS
This portion is to be completed by the faculty mentor. Make sure to complete sections 1 **and** 2.

1) Review the above student narrative and provide feedback on the student's performance on the following areas, using this rating scale:

> **Outstanding:** Exceeding program expectations in this area.
> **Satisfactory:** Meeting program expectations in this area.
> **Marginal**: Needs improvement
> **Unsatisfactory**: Below program expectations and in need of substantive improvement. (Including, but not limited to: Minimal contact with chair or advisory committee members; Limited progress in coursework; Limited progress toward thesis research and/or writing; Cumulative GPA is below 3.0; Concerns about ethical or professional behavior)

AREA	**Outstanding**	**Satisfactory**	**Marginal**	**Unsatisfactory**
Coursework				
Thesis Progress				

2) Provide **qualitative feedback** on the student's progress toward degree completion (e.g., notable strengths, plans or goals for the coming year, targeted areas for development and suggested plans for improvement) and of the student's professional development activities.

SIGNATURES

We have reviewed and discussed the content of this progress report.

Student Name	Signature	Date
Mentor Name	Signature	Date

Reviewed by:

Graduate Advisor	Signature	Date

TO BE COMPLETED BY THE GRADUATE ADVISOR ONLY

Further evaluation required by Graduate Student Success Committee: Yes/No